

BEATRIX EVENTS OFFER THE FOLLOWING SERVICES

PRICELIST

	VENUE FINDING	ONSITE WEDDING COORDINATOR	WEDDING PLANNER	WEDDING STYLIST, DÉCOR AND FLOWER SUPPLIER
- Sourcing your dream wedding venue - Obtaining wedding quotes and packages - 6 site-visits to venues, 120 km from Sandton or Centurion	YES	-	YES	-
- Procure and manage reputable and trusted service providers on every aspect of your wedding and manage negotiations and contracts		-	YES	-
- Wedding budget control and management		-	YES	-
- Setup supplier payment schedule		-	YES	-
- Liaise with contracted suppliers a month prior wedding date		YES	YES	-
- Develop a detailed wedding timeline and floor plan for contracted vendors		YES	YES	-
- Manage all contracted service providers and ensure timely setup and service delivery on the wedding day		YES	YES	-
- Brief all service providers		YES	YES	-
- Serve as contact person for all supplier enquiries		YES	YES	-
- Develop a wedding function sheet for bridal couple to sign off 2 weeks prior event		YES	YES	-
- Introduction meeting and 2 wedding consultations of 90 minutes each		YES	-	-
- Introduction meeting, wedding styling, 4 wedding consultations of 2 hours each		-	YES	-
- Onsite coordination on wedding day (09:00 – 21:00)		YES	YES	-
- Styling of wedding and supply of wedding décor and flowers		-	-	YES
- Introduction and styling meeting, mock setup at wedding venue, 1 hour wedding consultation		-	-	YES
PRICE	R4 500	R8 500	10% on total wedding budget with a minimum fee of: R30 000	Only applicable in combination with other packages

- Setup days prior to wedding day will be an additional R2 500 per day.
- Beatrix Events work anywhere in South Africa and abroad in which travel costs will be discussed.
- Additional consultations are R800 per hour.

- Additional hours on the day coordination are R1 200 per hour.

Should you require more information, please feel free to contact us.